



To: Indiana's Workforce System

From: Indiana Department of Workforce Development

Date: May 24, 2018

Subject: Memorandum: Regional and Local Plan Modification

Purpose

To provide local workforce development boards (WDBs) with regional and local plan modification instructions.

References

- WIOA Section 106, 107, 108
- 20 CFR §§ 679.500 – 679.580

Content

Background

The Workforce Innovation and Opportunity Act (WIOA) requires each local WDB, in partnership with its Chief Elected Official (CEO), to review its regional (as applicable) and local plan and prepare and submit modifications to the Governor. Plan modifications must be completed at the end of the first two-year period of the four-year plan.

Modification Requirements

Local WDBs shall review and modify plans to reflect changes:

- In labor market and economic conditions; and
- Other factors affecting the implementation of the local plan, including but not limited to:
 - Significant changes in local economic conditions;
 - Changes in the financing available to support WIOA title I and partner-provided WIOA services;
 - Changes to the Local WDB structure; and
 - The need to revise strategies to meet local performance goals

Public Comment

Prior to submitting the regional or local plan modification to the Department of Workforce Development (DWD) for approval, WIOA requires the local WDB to make copies of the plan available for comment to members of the public, including representatives of business, labor organizations, and education. The modified plan must be made available for public comment through electronic means and open

meetings, consistent with the “sunshine provisions” referenced in WIOA sec. 107(e) for no more than a 30-day period. All comments that represent disagreement with the plan must be included with the plan modification submission to DWD.

Submission Requirements

All plan modifications must be submitted to DWD electronically, via email, to: policy@dwd.in.gov. The regional and local plan modifications must be submitted no later than close of business on **September 30, 2018**.

Review and Approval

All plans submitted to DWD are considered approved by DWD at the end of the 90-day period, beginning on September 30, 2018, unless DWD makes a written determination within the 90-day period that there are deficiencies with the requested modifications.

Effective Date

Immediately

Questions

policy@dwd.in.gov